

**JEFFERSON TOWNSHIP BOARD OF EDUCATION****Regular Meeting Agenda****Monday, April 18, 2011 – 7:00 PM (Closed Session) 8:00 PM (Regular Session)****Jefferson Township High School Media Center**

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**A.** Mrs. Scott, called the meeting to order at 8:00 PM, and read the Open Meeting Statement.**B.** Pledge of Allegiance.**C. ROLL CALL:**PresentAbsent

Mr. Anzano	<u>X</u>	<u>          </u>
Mrs. Castiglione	<u>          </u>	<u>X</u>
Mr. Feldmann	<u>X</u>	<u>          </u>
Mrs. Mastricola	<u>X</u>	<u>          </u>
Mr. Millar	<u>X</u>	<u>          </u>
Mrs. Scott	<u>X</u>	<u>          </u>
Mrs. Servedio	<u>          </u>	<u>X</u>
Mr. Stewart	<u>X</u>	<u>          </u>
Mr. Vander Ploeg	<u>X</u>	<u>          </u>
Dylan Johnson, <i>Student Representative</i>	<u>X</u>	<u>          </u>
Brandon Coveney, <i>Student Representative</i>	<u>X</u>	<u>          </u>

**D. CLOSED SESSION**

Motion by Mr. Vander Ploeg, seconded by Mr. Stewart, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of April, 2011 at 7:08 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:00 PM.

**E. SUPERINTENDENT'S REPORT**

Dr. Fuchs reported on the *Good News and Progress in Our Schools*.

**F. PRESENTATIONS**

- None

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

- None

**H. STUDENT REPRESENTATIVES**

**Student Representative Dylan Johnson** commented that all high school matters appear to be going smoothly.

**Student Representative Brandon Coveney** commented that the high school environment is great.

**I. COMMITTEE REPORTS**

- **Building Needs and Finance Committee** – Mr. Anzano reviewed the renovation plans for Drummond, the food service program renewal and the status of repair of a kettle in the high school cafeteria.
- **Education Committee** – Mr. Vander Ploeg noted the Committee discussed the fall sports start date, field trips, the status of the connected math program, high school lunch program times, and field hockey intramural EDP.
- **Personnel and Policy Committee** – Mr. Feldmann commented that the Committee has been reviewing the non-tenured staffing recommendations and updating the policies and regulations.

**J. MINUTES OF MEETINGS**

Motion by Mr. Feldmann, seconded by Mr. Anzano, that the minutes of the following meetings be approved as submitted:

March 24, 2011 Regular Meeting & Public Hearing Minutes

March 24, 2011 Executive Session Minutes #1

MOTION: Mr. Feldmann	SECOND: Mr. Anzano			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Mastricola			X	
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**K. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Anzano, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.12, as described below:

**K.1** Motion to approve the **purchase order** list dated March 2011 in the amount of **\$195,737.83.**

**K.2** Motion to approve the **check journal** as of March 2011 in the amount of **\$4,057,208.47.**

Fund	Amount
General (10)	\$ 3,748,657.67
Special Revenue (20)	\$ 116,884.22
Capital Projects (30)	\$ 0
Debt Service (40)	\$ 0
Food Service Enterprise (60)	\$ 191,666.58
<b>Total</b>	<b>\$ 4,057,208.47</b>

**K.3** Motion to approve the funds **transfers** in the 2010-2011 Fiscal Year, dated March 2011 in the amount of **\$ 0 .**

- K.4** Motion to award **bid #2011-002**, for **Custodial Supplies** (unit costs remain constant; however, quantities may vary depending upon actual items purchased) (*See attached bid breakdown sheet*)
- K.5** Motion to award bid **#2012-002**, for four (4) 54-passenger 2012 **Buses** and two (2) 24-passenger 2012 **Vans**. (*See attached bid breakdown sheet*)

Vendor	Amount Awarded
Truck King	\$80,500 x 4 = \$322,000
American Bus & Coach	\$52,999 x 2 = \$105,998
Trade In allowance	\$ -46,000
<b>Total Cost</b>	<b>\$381,998</b>

- K.6** Motion to approve resolution as described below:

The Jefferson Township Board of Education will not require **Willowglen Academy** to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from Jefferson Township Public Schools in accordance with N.J.A.C. 6A:23-4(a)ii and iii during the 2011-2012 school year.

- K.7** Motion to **accept the donation from MSG Varsity Network LLC** to contribute electronic content for the MSG Varsity website as described: \$2,000 Scholarship, \$2,000 Equipment, \$1,000 stipend MSG Varsity Grant Total \$5,000.
- K.8** Motion to approve the **Transportation Agreement** between the Jefferson Township Board of Education and the Jefferson Township Parks and Recreation Department to provide transportation for summer camp trips at a fee of \$40.00 per hour from June 27, 2011 through August 23, 2011.
- K.9** Motion to Approve Shared Services Agreement between the Township of Jefferson, in the County of Morris, New Jersey and the Board of Education of the Township of Jefferson in the County of Morris, New Jersey providing for the Drummond School Conversion Project (*Agreement attached*)
- K.10** Motion to approve the food service management company first renewal contract addendum between the Jefferson Township Board of Education and the Pomptonian, Inc. for the 2011-2012 school year. This contract, as quoted, includes a management fee of \$0.1506 cents per pattern meal and meal equivalent. Pomptonian, Inc. guarantees a return of \$34,000.00 terms and conditions of the food service management contract between Jefferson Township Board of Education and Pomptonian, Inc. for the 2011-2012 school year.
- K.11** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property and to authorize the Business Administrator to seek sealed bids for the Equipment, listed below:

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
Elementary	<u>Lunch</u> \$2.25	<u>Breakfast</u> \$1.15
Middle School	\$2.50	\$1.25
High School	\$2.75	\$1.45
District	N/A	Table Top Warmer Electric
District	N/A	Sunkist Juicer
District	N/A	Pretzel Warmers (2)
District	#001286	Hobart Table Top Mixer
District	N/A	Hobart Table Top Mixer
District	#2734	Hobart Floor Mixer
District	#1728	Hobart Floor Mixer
District	N/A	Coffee Brewer (3 plate)

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
District	N/A	Coffee Brewer (2 plate)
District	N/A	Snapple Display Refrigerator
District	#0541	Hobart Slicer Machine
District	KTH 06-04	Hobart Slicer Machine
District	N/A	Hobart Slicer Machine
District	N/A	Multi Hole Soup Warmer
District	N/A	Nacho Cheese Warmer
District	N/A	Jet Spray Dispenser
District	#1282	Frozen Yogurt Machine
District	N/A	Cappuccino Machine Table Top
District	#1738	Floor Buffalo Choppers
District	N/A	Cash Registers (8)
District	#000277	Cash Register
District	#1617	Cash Register
District	#000146	Cash Register
High School	#3076	Floor Mixer
Middle School	#1557	Dishwasher ( <i>beyond repair</i> )
Middle School	#1567	Floor Mixer
Middle School	#1580	Floor Chopper
Middle School	N/A	Impinger Oven
Stanlick	N/A	Stove
Stanlick	#288	Dishwasher ( <i>beyond repair</i> )
Cozy lake	#888	Dishwasher ( <i>beyond repair</i> )

**K.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Anzano	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**L. PERSONNEL COMMITTEE**

Motion by Mr. Millar , seconded by Mr. Stewart , to accept the recommendation of the Superintendent to approve and adopt motion L.1, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

<b>PERSONNEL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
<b>A. Administrative</b>								
<b>B. Instructional</b>								
Terri Tiefau	Retirement	Kindergarten Teacher 10.30.30.AFR			Briggs	6/30/11	7/1/11	Retiring after 29 years of service
Deborah Latronica	Retirement	Family & Consumer Science Teacher 10.80.80.ATG			High School	6/30/11	7/1/11	Retiring after 24 years of service
Meagan Cosh	Resignation	Elementary Teacher 10.10.10.AGD			Stanlick	3/28/11	3/28/11	
Suzanne Rodgers 11-000-219-104	Increase from 4 to 5 days/week	LDT-C 10.40.40.ADG			District	4/11/11	6/30/11	Staff reallocation due to retirement
Sherry Arnowitz 11-000-219-104	Increase from 4 to 5 days/week	Psychologist 10.60.60.BIJ			District	4/11/11	6/30/11	Staff reallocation due to retirement
Harry Peles 11-140-11-101-29	Appoint	Long-Term Sub Teacher of Robotics 10.80.80.ATF	BA Step 1	\$231.93/day	High School	4/19/11	6/30/11	Termination date contingent upon staff member's return to work
Joseph Mattessich	Appoint	Bedside Instruction		\$40/hr	District	4/11/11	6/30/11	
OB	Intermittent Medical Leave	Spanish Teacher 10.80.80.AST			High School	2/10/11	4/16/11	Utilizing 6 sick days
TP	Adjusted Maternity Leave	Teacher of Math 10.70.70.BHH			Middle School	6/14/11	11/18/11	Utilizing 7 sick days and 51 unpaid days
SC	Medical Leave	School Counselor 10.70.70.ACH			Middle School	3/21/11	4/27/11	Utilizing 10.5 sick days
LB	Medical Leave	Special Ed. Teacher 10.60.60.AZT			White Rock	3/7/11	3/17/11	Utilizing 8 sick days

<b>C. Non-Instructional</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Debra Crusco	Termination	Special Ed. Aide Long Term Sub 09.40.40.BIS			Milton	3/21/11	3/21/11	
Julie Jahnke	Appoint	Special Ed. Aide Long Term Sub 09.40.40.BIS	Step 1	\$18.30/hr	Milton	3/28/11	6/21/11	Replacing DC 3 hrs/day, no benefits
MC	Family Leave	Special Ed. Aide 09.40.40.BCE			Milton	3/28/11	3/31/11	Utilizing 4 unpaid days
JT	Medical Leave	Bus Driver 10.90.90.AMO			District	4/11/11	5/20/11	Utilizing 29 sick days

<b>D. Substitutes/Other</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Azza Eltawil	Appoint	Sub Teacher		\$80/diem	District	4/19/11	6/30/11	
Sarah Fuehring	Appoint	Sub Teacher		\$80/diem	District	4/19/11	6/30/11	
Christy Tonnesen	Appoint	Sub Secretary		\$11.50/hr	District	4/12/11	6/30/11	
Vincent Macaluso	Appoint	Sub Custodian		\$12.50/hr	District	4/7/11	6/30/11	
Ryan Bruno	Appoint	Sub Custodian		\$12.50/hr	District	4/19/11	6/30/11	Pending fingerprinting
Mary Pat Vogel	Appoint	Sub Aide		\$10/hr	District	4/14/11	6/30/11	
Alyce Maynard	Appoint	Sub Aide		\$10/hr	District	4/19/11	6/30/11	

<b>F. Extra Duty Pay</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Danielle Ryan	Appoint	Intramurals: Spring, 3 of 3	Level 1	\$478.00	Middle School	9/1/10	6/30/11	Donation from Booster Club
Jennifer Escolano	Adjustment	Academic Team Coordinator: 7 Gold	Level 4	\$1925.70	Middle School	9/1/10	3/31/11	
Gail Elsey	Appoint	Academic Team Coordinator: 7 Gold	Level 4	\$825.30	Middle School	9/1/10	4/1/11	

MOTION: Mr. Millar	SECOND: Mr. Stewart			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servadio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

## **M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mr. Vander Ploeg, seconded by Mrs. Mastricola, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

**M.1** Motion to **rescind student placements** and professional services for the 2010-2011 school year, as indicated below:

<b>Student</b>	<b>School</b>	<b>Tuition</b>	<b>Effective</b>
F/18-4	Mountain Lakes High School	\$18,555	3/31/11
M/14-0	Mountain Lakes Briarcliff Middle School	\$17,445	3/31/11

**M.2** Motion to **appoint student placements** and professional services for the 2010-2011 school year, as indicated below:

<b>Student</b>	<b>School</b>	<b>Tuition</b>	<b>Effective</b>
M/18-5	Shepard High School	\$13,289.40	4/4/11 – 6/30/11
M/16-2	Kinnelon High School	\$9,555.46	4/11/11 – 6/30/11
F/15-3	Hunterdon Learning Center	\$8,612.00	4/15/11 – 6/30/11

**M.3** Motion to approve the following **day field trips**:

<b>School/Group</b>	<b>Event</b>	<b>Dates</b>	<b>Location</b>
JTHS	Morris County Freeholders Student Government Day	April 13, 2011	Morristown, NJ
Cozy Lake School (Grade 2)	Lenape Valley Planetarium	May 16, 2011	Stanhope, NJ
Cozy Lake School (Grade 2)	Lenape Valley Planetarium	May 20, 2011	Stanhope, NJ
Cozy Lake School (Grade 2)	Lenape Valley Planetarium	May 26, 2011	Stanhope, NJ
White Rock School (Autism Class)	Castle Cove Miniature Golf/McDonalds Restaurant	June 3, 2011	Lake Hopatcong, NJ
Cozy Lake School (Grade 1)	Fosterfields Farm	June 7, 2011	Morris Township, NJ
JTMS (Grade 6)	Sussex County Municipal Utilities Authority	June 7, 2011	Lafayette, NJ
JTMS (Grade 8)	Interdisciplinary Study, Dorney Park	June 10, 2011	Allentown, PA
Milton School	First Grade Orientation @ Cozy Lake School	June 13, 2011	Oak Ridge, NJ
Briggs School (Grade 2)	Third Grade Orientation @ Stanlick School	June 13, 2011	Wharton, NJ

**M.4** Motion to approve the following **overnight field trip**:

<b>School/Group</b>	<b>Event</b>	<b>Dates</b>	<b>Location</b>
JTHS	DECA National Competition	April 30, 2011 to May 4, 2011	Orlando, FL

**M.5** Motion to approve the Fall 2011 Official Sports Start Date of August 11, 2011.

MOTION: Mr. Vander Ploeg	SECOND: Mrs. Mastricola			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Mastricola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

## M.6 Emergency school bus evacuation drills of March 22, 29 & 30, 2011

High School/Middle School March 30			Milton/Cozy Lake/White Rock Schools March 22			E.T. Briggs/Stamlick Schools March 29		
Route #	Time	Observed By	Route #	Time	Observed By	Route #	Time	Observed By
#HM01	7:28 am	Howe	#M1	8:15 am	Plotts	#H1	8:20 am	Morando
#HM02	7:23 am	Howe	#M2	8:20 am	Carney	#H2	8:36 am	Morando
#HM03	7:25 am	Widgren	#M3	8:14 am	Reid	#H3	8:20 am	Morando
#HM04	7:30 am	Harris	#M4	8:10 am	Plotts	#H4	8:25 am	Morando
#HM05	7:25 am	Gage	#M5	8:24 am	Plotts	#H5	8:25 am	Fisher
#HM06	7:20 am	Widgren	#M6	8:15 am	Plotts	#H6	8:29 am	Morando
#HM07	7:25 am	Howe	#M7	8:20 am	Carney	#H7	8:30 am	Morando
#HM08	7:15 am	Widgren	#M8	8:15 am	Carney	#H8	8:24 am	Fisher
#HM09	7:18 am	Widgren	#M9	8:20 am	Carney	#H9	8:28 am	Fisher
#HM10	7:13 am	Howe	#M10	8:23 am	Reid	#H10	8:25 am	Fisher
#HM11	7:28 am	Howe	#M11	8:09 am	Plotts	#H11	8:24 am	Fisher
#HM12	7:30 am	Widgren	#M12	8:12 am	Plotts	#H12	8:27 am	Cooke
#HM13	7:14 am	Howe	#M13	8:12 am	Plotts	#H13	8:39 am	Morando
#HM14	7:27 am	Howe	#M14	8:20 am	Plotts	#H14	8:30 am	Dillenkofer
#HM15	7:22 am	Howe	#M15	8:10 am	Plotts	#H15	8:25 am	Fisher
#HM16	7:20 am	Elsey	#M16	8:17 am	Plotts	#BKP1	12:25pm	DeBrito
#HM17	7:24 am	Cinotti	#V1AM	8:25 am	Hunter	#BKP2	12:11pm	Schilling
#HM18	7:35 am	Howe	#V1MD	12:13 pm	Szuskowski			
#HM19	7:25 am	Cinotti	#V2AM	8:28 am	Reid			
#HM20	7:25 am	Cinotti	#V2MD	12:20 pm	Szuskowski			
#HM21	7:29 am	Howe	#V3AM	8:15 am	Kominski			
#HM22	7:33 am	Koch	#V3MD	12:10 pm	Kominski			
			#MKA1	12:10 pm	Jahn			
			#MKP1	12:15pm	Plotts			
			#MKP2	12:10pm	Plotts			

High School/Middle School March 30			Milton/Cozy Lake/White Rock Schools March 22			E.T. Briggs/Stamlick Schools March 29		
Route #	Time	Observed By	Route #	Time	Observed By	Route #	Time	Observed By
#HM23	7:23 am	Cinotti						
#HM24	7:21 am	Cinotti						
#HM25	7:40 am	Howe						
#HM26	6:39 am	Harris						
#HM27	7:25 am	Hannaway						
#HM28	7:30 am	Howe						
#HM29	7:20 am	Cinotti						
#HM30	7:30 am	Cinotti						
#HM31	7:30 am	Cinotti						
#HM32	7:20 am	Cinotti						
#HM33	7:20 am	Cinotti						
#HMOV2	7:20 am	Howe						
#HMOV3	7:18 am	Howe						

**M.7 Enrollment as of 3/31/11:**

	<b>March 10</b>	<b>March 11</b>
R. F. Drummond**	119	
Milton	172	185
Cozy Lake	279	245
Arthur Stanlick	398	381
E.T. Briggs	262	391
White Rock	435	425
<b>Total Elementary</b>	<b>1,665</b>	<b>1,627</b>
JTMS	812	809
JTHS	1,111	1,109
<b>GRAND TOTAL</b>	<b>3,588</b>	<b>3,545</b>
Tuition students received	2	2
Out-of-district placement	49	40
Students -Home Instruction	15	17

\*\* Drummond enrollment is incorporated into the E.T. Briggs school enrollment, effective September 1, 2010.

**N. POLICY COMMITTEE**

Motion by Mr. Feldmann, seconded by Mr. Millar, to accept the recommendation of the Superintendent to approve motion N.1, as described below:

**N.1 Motion to approve the First Reading of the following** *(copy available for review)*

<b>File Code</b>	<b>Document</b>	<b>Title</b>	<b>Description of Action</b>
1522p	Policy	School Level Planning (07/21/03)	Replaces 1522p School Level Planning
2414p	Policy	Programs & Services for Pupils in High Poverty & in High Need School Districts (12/17/01)	Replaces 2414p Programs & Services for Pupils in High Poverty & in High Need School Districts
2414r	Regulation	Programs & Services for Pupils in High Poverty & in High Need School Districts (08/09/04)	Replaces 2414r Programs & Services for Pupils in High Poverty & in High Need School Districts
2461p	Policy	Special Education-Receiving District (02/19/08)	Replaces 2461p Special Education-Receiving District
2461r	Regulation	Special Education-Receiving District (04/21/08)	Replaces 2461r Special Education-Receiving District
2461.1r	Regulation	IEP Implementation (04/21/08)	Replaces 2461.1r IEP Implementation
2461.2r	Regulation	Suspension-Expulsion (04/21/08)	Replaces 2461.2r Suspension-Expulsion
2461.3r	Regulation	Pupil Records (04/21/08)	Replaces 2461.3r Pupil Records
2461.4r	Regulation	Special Education & Related Services	New Regulation
2461.5r	Regulation	IEP Compliance (04/21/08)	Replaces 2461.5r IEP Compliance
2461.6r	Regulation	Highly Qualified & Appropriately Certified Staff	New Regulation
2461.7r	Regulation	Termination of Placement	New Regulation
2461.8r	Regulation	In-Service Training (04/21/08)	Replaces 2461.8r In-Service Training
2461.9r	Regulation	Statewide & District-wide Assessment Programs	New Regulation
2461.10r	Regulation	Full Educational Opportunity	New Regulation
2461.11r	Regulation	Staff Consultation	New Regulation
2461.12r	Regulation	Length of School Day & Academic Year	New Regulation
3144r	Regulation	Certification of Tenure Charges (11/15/10)	Replaces 3144r Certification of Tenure Charges
5561p	Policy	Use of Physical Restraint	New Policy
5561r	Regulation	Use of Physical Restraint	New Regulation
6150p	Policy	Tuition Income (09/16/02)	Replaces 6150p Tuition Income
6220p	Policy	Budget Preparation (09/17/07)	Replaces 6311p Budget Preparation
6311p	Policy	Contracts for Goods or Services Funded by Federal Grants	New Policy
6820p	Policy	Financial Reports (09/19/02)	Replaces 6820p Financial Reports

MOTION: Mr. Feldmann	SECOND: Mr. Millar			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Feldmann	X			
Mrs. Masticola	X			
Mr. Millar	X			
Mrs. Scott	X			
Mrs. Servedio				X
Mr. Stewart	X			
Mr. Vander Ploeg	X			

**O. COMMUNICATIONS**

- None

**P. OLD BUSINESS**

- None

**Q. NEW BUSINESS**

- None

**R. BOARD MEMBER COMMENTS**

- Mr. Vander Ploeg thanked the Board and Administration noting they all met their goals of preparing a budget with a stable tax levy. He also commented this was his last meeting as a board member.
- Mrs. Mastricola commented that in her six years on the board much had been accomplished. She wished the new board members luck.
- Mr. Stewart noted he attended the high school and middle school musicals commenting that the students showed great enthusiasm. He also thanked the outgoing board members.
- Mr. Feldmann observed that some candidates comments regarding the renovations planned for the Drummond building were unfairly made and did not represent the district in a positive way. He also commented that he as a Board member has worked hard to be “transparent” but each member has his/her own opinion. Mr. Feldmann advised that the district website features a Frequently Asked Questions tab on the Drummond conversion. He concluded his remarks by wishing the new Board members well.
- Mrs. Scott thanked the outgoing board members for their years of service. She also announced that a Candidates Night will be held on Aril 25 and April 27 is the election. She noted her support of the renovations for the Drummond building.

**S. COMMENTS FROM THE AUDIENCE**

- An audience member commented that more than 70 shirts were sold in support of Autism Awareness and also questioned the anti-bullying law implications at the elementary level. Dr. Fuchs responded that they are waiting for regulations on the bullying law. The status of the Vice Principal position at the high school was inquired about as well.
- An audience member thanked the outgoing board members for their service.
- Class size and teaming was inquired about at the middle school as well as lab courses at the high school. Dr. Fuchs responded that there is sufficient lab time and class sizes are within district policy guidelines.

**T. ADJOURN**

Motion by Mr. Anzano, seconded Mrs. Mastricola by that the meeting was adjourned at 8:47 pm.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

## ATTACHMENT A – BOARD APPROVED TRAVEL

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Trans- portation	Registration Fee \$	Travel/ Miles	Lodging Cost/ day/person (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expenses/person daily costs (does not include mileage, parking and tolls)
Benavides, Oscar	July 18-22	New York, NY	AP Summer Institute: Spanish Language	Own	\$ 899.00	300	\$ -	0	\$ 22.00	5	\$ 1,009.00
Carroll, Sioban	Apr. 27	Point Pleasant, NJ	NJ Spring Intensity Workshop	Own	\$ -	208	\$ -	0	\$ -	0	\$ -
Cutrona, Kathleen	Apr. 1	Edison, NJ	Using Data to Inform Professional Learning	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Daken-Stefanski, Alice	Aug. 1-5	Madison, NJ	AP Summer Institute : English Language and Composition for Teachers	Own	\$ 845.00	234	\$ -	0	\$ -	0	\$ 845.00
DeBrito, Randi	Aug. 8-12	New York NY	Teachers College August Institute on the Teaching of Reading	Own	\$ 675.00	480	\$ -	0	\$ 20.00	5	\$ 775.00
Doyle, Elizabeth	Apr. 27	Whippany, NJ	Winners! A Closer Look at the Years 100 Best Books for Children	Own	\$ 179.00	20	\$ -	0	\$ -	0	\$ 179.00
Fuchs, Kathaleen	Apr. 6	Trenton, NJ	Professional Teaching Standards Board Meeting	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Fuchs, Kathaleen	Apr. 15	Monroe Twp., NJ	New Jersey Council of Education Meeting	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Guziewicz, Joseph	July 26-29	Lewes, DE	Lewes AP Summer Institute: AP Summer Physics	Own	\$ 950.00	430	\$ 123.00	4	\$ 46.00	5	\$ 1,672.00
Hoertel, Jessica	Apr. 27	Point Pleasant, NJ	NJ Spring Intensity Workshop	Own	\$ -	208	\$ -	0	\$ -	0	\$ -
Howe, Jeanne	Apr. 1	Edison, NJ	Using Data to Inform Professional Learning	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Hu, Hong	Aug. 1-5	Madison, NJ	AP Summer Institute : Calculus AB	Own	\$ 845.00	210	\$ -	0	\$ -	0	\$ 845.00
Johnston, Mary	Aug. 1-3	Hoboken, NJ	Steven's Institute of Technology Workshop	Own	\$ -	282	\$ -	0	\$ -	0	\$ -
Kula, Kathryn	Aug. 1-3	Hoboken, NJ	Steven's Institute of Technology Workshop	Own	\$ -	246	\$ -	0	\$ -	0	\$ -
McGroarty, Shannon	Aug. 1-5	Madison, NJ	AP Summer Institute : American Government and Politics	Own	\$ 845.00	260	\$ -	0	\$ -	0	\$ 845.00
Mundi, Karl	June 30- July 1	Reston, VA	Grading in the 21 <sup>st</sup> Century: Create a Plan for Your School	Own	\$ 295.00	650	\$ 184.00	2	\$ -	0	\$ 663.00
Olsen, Karen	Aug. 8-12	New York, NY	Teachers College August Institute on the Teaching of Reading	Own	\$ 675.00	480	\$ -	0	\$ -	0	\$ 675.00
Rose, Gino	Aug. 1-3 or Aug. 8-10	Hoboken, NJ	Societal Issues, Cutting Edge Research and Technological Design in Biology	Own	\$ -	83	\$ -	0	\$ -	0	\$ -
Schwarz, Mark	May 30	New Brunswick, NJ	"We the People" Middle School Competition by the New Jersey Center for Civics and Law- Related Education	Own	\$ -	0	\$ -	0	\$ -	0	\$ -
Toth, John	May 5	Ellenville, NY	2011 New York State Technology Education Conference	Own	\$ 90.00	140	\$ -	0	\$ -	0	\$ 90.00
Zegas, Rachel	July 25-29	New Brunswick, NJ	AP Summer Institute : Psychology	Own	\$ 1,025.00	0	\$ -	0	\$ -	0	\$ 1,025.00
Zeno, Dora	June 1-2	Atlantic City, NJ	New Jersey Association for School Business Officials Annual Conference	Own	\$ 150.00	310	\$ 114.00	2	\$ 66.00	2	\$ 510.00

EXTRACT from the minutes of a \_\_\_\_\_ meeting of The Board of Education of the Township of Jefferson in the County of Morris, New Jersey held on April 18, 2011 at 8:00 o'clock p.m. at The Jefferson Township High School Media Center in the School District.

PRESENT:

ABSENT:

\*\*\*\*\*

\_\_\_\_\_ introduced and moved the adoption of the following resolution,  
and \_\_\_\_\_ seconded the motion:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF JEFFERSON IN THE COUNTY OF  
MORRIS, NEW JERSEY AUTHORIZING THE  
EXECUTION OF AN SHARED SERVICES AGREEMENT  
WITH THE TOWNSHIP OF JEFFERSON FOR THE  
DRUMMOND CONVERSION PROJECT**

WHEREAS, the Township and the School District, wherever possible, seek to work cooperatively to provide services to the citizens of the Township and the School District in the most cost effective way, State policy encourages such cooperation and shared services, and past practices of the Township and the School District have enabled the residents of the community to utilize facilities of the School District as community facilities for school and municipal services, including recreational, athletic and community purposes; and

WHEREAS, the Shared Services Act, N.J.S.A. 40A:65-1 et seq., authorizes and encourages local units, including municipalities and school districts, to enter into contracts for services performed by local units in accordance with law for the purpose of reducing property taxes through reduction of expenses; and

WHEREAS, municipalities and school districts are expressly authorized to work together for the provision of recreational facilities; and

WHEREAS, the Township and the School District have determined that it is the most cost effective and in the best interests of the Township, the School District and the residents thereof for the Township and the School District to provide jointly for the conversion of the Drummond School owned by the School District in order to provide administrative and community space for the benefit of the community, with such improvements to include window replacement, bathroom facilities and other ADA compliance improvements, HVAC and other infrastructure improvements and related work, furnishings and equipment (the “Project”); and

WHEREAS, the Project cost is estimated to be \$985,000, which will be financed through the issuance of bonds or notes of the Township pursuant to a bond ordinance; and

WHEREAS, any bonds or notes issued pursuant to the bond ordinance for this purpose shall be repaid in accordance with the terms determined herein, and the School District shall pay the Township the amount necessary for the Township to pay such bonds or notes; and

WHEREAS, the Township and the School District desire to set forth certain terms and conditions relating to the time frame and the terms of the bonds and notes and the payment by the School District to the Township for the cost of the Project; and

WHEREAS, it is the most cost effective and in the best interests of the citizens of the Township and the School District for the Township and the School District to work together through this Shared Services Agreement to implement the Project for the benefit of the community; and

WHEREAS, the Township is expected to approve the execution of this Agreement by resolution adopted on April 20, 2011, and the School District has determined to approve the execution of this Agreement by this resolution; now therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. The Board of Education of the Township of Jefferson in the County of Morris, New Jersey (the "Board of Education") is hereby authorized to enter into a shared services agreement with the Township of Jefferson dated as of such date as shall be agreed upon by the Business Administrator of the Township and the Business Administrator/Board Secretary of the Board of Education in a form substantially the same as the form of the shared services agreement (the "Shared Services Agreement") submitted at this meeting with such changes approved by counsel to the Board of Education. The Board President or the Business Administrator/Board Secretary is hereby authorized to execute the Shared Services Agreement on behalf of the Board of Education, and such signature shall be conclusive evidence of approval of counsel of any such changes. The appropriate representatives of the Board of Education are hereby authorized to implement the proposed Shared Services Agreement on behalf of the Board of Education in accordance with its terms.

Section 2. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

\*\*\*\* Shipping must be included in Unit Price\*\*\*\*

\$	6.77	\$	101.55
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**BID TABULATION SHEET  
JEFFERSON TOWNSHIP BOARD OF EDUCATION**

Bid Title: Four (4) 54 Passenger Type C School Buses & Two (2) 24 Passenger Type B School Vans  
 Bid No: 2012-002  
 Bid Date: April 13, 2011

VENDOR & ADDRESS	54-PASSENGER BID AMOUNT W/O TRADE IN	24-PASSENGER BID AMOUNT W/O TRADE IN	TRADE-IN AMOUNT	NET COST	NET COST VAN W/ TRADE IN	NET COST W TRADE IN	NET COST W/O TRADE IN
American Bus & Coach 2515 East State Street Trenton, NJ 08619	\$ -		\$ 9,000.00	\$ (9,000.00)			
	\$ -		\$ 7,000.00	\$ (7,000.00)			
	\$ -		\$ 9,000.00	\$ (9,000.00)			
	\$ -	\$ 52,999.00	\$ 9,000.00	\$ (9,000.00)			
	\$ -	\$ 4,500.00	\$ 4,500.00	\$ 45,499.00			
	\$ -	\$ 52,999.00	\$ 7,500.00	\$ 45,499.00	\$ 69,998.00	\$ 105,998.00	
Arcola Bus Sales 51 Keio Road Carlstadt, NJ 07072	\$ -	\$ 47,597.00	\$ 3,500.00	\$ 44,097.00			
	\$ -	\$ 47,597.00	\$ 5,500.00	\$ 42,097.00	\$ 86,194.00	\$ 95,194.00	
H A Dehart & Son 311 Crown Point Road Thorofare, NJ 08086	\$ 84,106.51		\$ 4,000.00	\$ 80,106.51			
	\$ 84,106.51		\$ 2,500.00	\$ 81,606.51			
	\$ 84,106.51		\$ 4,000.00	\$ 80,106.51			
		\$ 50,691.04	\$ 3,100.00	\$ 47,591.04		\$ 321,926.04	\$ 336,426.04
	\$ -	\$ 50,691.04	\$ 5,500.00	\$ 45,191.04	\$ 92,782.08	\$ 101,382.08	
Jersey Shore Bus Sales 2345 Route 9 Toms River, NJ 08755	\$ -	\$ 48,909.00	\$ 3,000.00	\$ 45,909.00			
	\$ -	\$ 48,909.00	\$ 4,500.00	\$ 44,409.00	\$ 90,316.00	\$ 97,816.00	
Truck King (AM TRAN) 347 Main Street Keansburg, NJ 07734	\$ 80,500.00	\$ -	\$ 4,800.00	\$ 75,700.00			
	\$ 80,500.00	\$ -	\$ 2,500.00	\$ 78,000.00			
	\$ 80,500.00		\$ 4,800.00	\$ 75,700.00			
			\$ 4,800.00	\$ 75,700.00	\$ 305,100.00	\$ 322,000.00	
Wolfington Body Co Inc.* 1315 Route 38 Mount Holly, NJ 08060	\$ 86,900.00		\$ 9,600.00	\$ 77,300.00			
	\$ 86,900.00		\$ 6,100.00	\$ 80,800.00			
	\$ 86,900.00		\$ 9,600.00	\$ 77,300.00			
	\$ 86,900.00		\$ 9,600.00	\$ 77,300.00	\$ 312,700.00	\$ 347,500.00	
	\$ 50,600.00	\$ 50,600.00	\$ 7,100.00	\$ 43,500.00			
	\$ 50,600.00	\$ 50,600.00	\$ 10,100.00	\$ 40,500.00	\$ 84,000.00	\$ 101,200.00	

Legend:				1	2	3
1. Low Bid using correlating vehicle trade in				\$ 84,000.00	Wolfington Body Co Inc.	\$ 69,998.00
2. Bid results applying 1% discount off/in correlating vehicle trade in				\$305,100.00	Truck King (AM TRAN)	\$ 322,000.00
3. Low Bid applying American Bus & Coach "all" vehicle trade in				\$385,100.00	American Bus & Coach Truck King (AM TRAN)	\$ 396,700.00
					Combined Low Bids	\$ 392,733.00
						Wolfington w/o 1% Discount
						Wolfington w 1% Discount